



PRESIDENT

Summary:

The President is the principal leader of the Netball Committee of the South Upwey Netball Club and has overall responsibility for the administration and corporate governance of the South Upwey Netball Club.

The President is responsible for ensuring that Committee Members and Club Members act in accordance with the South Upwey Netball Club Constitution, Mountain District Netball Association Constitution and by-laws and the National Sporting Code of Behaviour.

The President forms part of the Executive Committee along with the Vice President, Treasurer and Secretary. The Executive Committee on occasions have the power to meet to deal with any particular matter or matters upon such terms as the Committee may think fit.

Responsible to:

The President is elected by the South Upwey Netball Club members and is responsible for representing the views of the South Upwey Netball Club Committee and the Club's Members.

Responsibilities and Duties:

- President, in conjunction with Minutes Secretary, sets the committee meeting agenda.
- President chairs all Committee meetings and the Annual General Meeting, encouraging focused discussions.
- President must have a thorough understanding of the Mountain District Netball Association Constitution and by-laws and the responsibilities of its committee members to ensure that South Upwey Netball Club operates within these rules.
- President must have a thorough knowledge of the South Upwey Netball Club Constitution and Consumer Affairs Victoria Regulatory requirements.
- President must ensure that future planning and budgeting is carried out for the betterment of South Upwey Netball Club and Club Members.
- President must be well informed of all club activities.
- President must attend all meetings.
- President must support all coaches in terms of player and parent management.
- President must be a supportive leader for all club members & sub committees.
- President to present the Annual Report at the Annual General Meeting.
- President, in conjunction with the Vice President, Secretary and Treasurer to arrange trophies for end of year presentation evening.
- President to ensure that Committee members' responsibilities are communicated and followed through.



South Upwey Netball Club
PO Box 1369
Upwey
VIC 3158

- Ensure appropriate promotion of South Upwey Netball Club is conducted during the season to encourage player numbers so as to further success, positive morale and direction of the Club.
- Attend at least one MDNA Delegate meeting.

Knowledge and Skills Required:

- Good people skills and an interest in all aspects of the workings of the Club.
- Thorough knowledge of the South Upwey Netball Club Constitution and Mountain District Netball Association Constitution and by-laws and Consumer Affairs Victoria Regulatory requirements.
- Ability to maintain confidentiality on relevant matters.
- Essential to be available to listen and give advice regarding any concerns and issues raised by Committee or Club members.
- Enthusiasm for leadership and supportive attitude towards all Committee and Club members.
- Competent computer skills.